



20/10/20

Dear Parents and Carers

**Details for Term 2 at Skegness Infant and Junior Academies**

With the half term holiday fast approaching, we wish to thank you for your support and patience you have shown in working with us to implement a safe return for all children. We have found that children have returned happy, are ready to learn and excited to see their friends every day.

The past few weeks of working within our Risk Assessments have given us the opportunity to reflect on how we can function in the safest way possible while trying to balance the needs of our children and others with keeping safe. We were hoping to be in a situation to make some changes to our plans but after reviewing all risk assessments in the rapidly changing climate, we have concluded that our current arrangements must continue.

The only changes we can make are in relation to meal provision at dinnertime. This means that from next term-

- All children at Skegness Infants will be entitled to a hot meal under the Universal Free School Meal programme.
- At Skegness Juniors, children eligible for Free School Meals (FSM) will be able to have a hot meal. The office will be in touch to set this up if they haven't been already.
- If your child is at Skegness Juniors and is not eligible for FSM we kindly request that you continue to provide a packed lunch. As soon as we can review this arrangement to offer hot food to all children, we will let you know. We apologise for the inconvenience.

Please be assured we are working closely with our hot meal providers to ensure the safe return to hot meals for everyone, but we must take every aspect into consideration as they also need to.

Below is a reminder and reassurance of our safe processes that need to continue for safety to remain our top priority through next term-

**Our curriculum**

While children remain on site they are engaged with exciting topics and have opportunity for practical outdoor learning with regular breaks. We have developed this to include a remote curriculum plan. You will be issued with this if your child needs to self-isolate and is well enough to access learning. It is the DFE's expectation that we have this offer and that your child has access to our remote curriculum in these circumstances. If you have no access to a device, we will ensure your child can access learning by providing you with the appropriate resources.

**Reading**

Your child will continue to have a home reader and a school-based reading book. Please remember to complete the reading forms for your child's class teacher to log reading.

**Arrangements for dropping off and picking up - Skegness Junior Academy**

Please note we can only give permission for children in Y5 or 6 to walk home without an adult.



**Year 5 and 6**

Entry to the academy site is via the rear entrance gates on Burgh Road. Parents will be able to drop their children at the gates and leave. Arrival time is from 8.45 -9.15. Please email your permissions for children in these year groups to walk home alone. This will provide a written record as we cannot accept paper in the offices. You will be able to pick your child up from 2.45- 3.00

**Year 3 and 4**

Year 3/ 4 parents to access the site via Pelham Road and follow the one-way system to the drop off points. Arrival time is from 8.45 -9.15. You will be able to pick your child up from 2.45- 3.00 from the same area.

**Arrangements for Skegness Infant Academy-**

**Nursery**

Parents can access the site via the separate gates on Brunswick drive. A clear one-way system is marked with staff ready to receive children. This process will be reversed at the end of the day/sessions. Please see Mrs Walker or contact the office on 01754 762059 if you need any further information.

**Reception**

Entry to the academy is via Pelham Road. Please drop off between 8.45 and 9.15. This process is reversed at the end of the day and pick is between 2.45- 3.00.

**Year 1**

Parents can access and exit the site via the gates on Brunswick Drive. Exit is via the adjacent gate where a clear one -way system is in place. Please drop off between 8.45 and 9.15. This process is reversed at the end of the day and pick up is between 3.00- 3.15.

**Year 2**

Parents can access the site via the separate year 2 gate on Brunswick Drive. Please drop off between 8.45 and 9.15. This process is reversed at the end of the day and pick up is between 3.00- 3.15.

**Other drop off and pick up information for both sites that need to remain in place**

- Please note that only appropriate people over the age of 16 can collect children.
- Please follow the signs- they are there to keep you safe and guide you to the correct place.
- We kindly request only 1 parent carer to arrive/pick up with children.
- Please note there will be no staff available to receive your child before 8.45 and we request you do not leave any child unattended.
- We kindly request you exit the site once your child has arrived safely and been handed over.
- Following the guidelines, we advise parents and carers to walk or bike to school to minimise congestion around the site. If you need to drive, it will be necessary to park and walk as there will be no access to our carpark throughout the re-opening period until further notice.
- Arrival outside of designated arrival times will not be permitted unless in emergencies. You will need to contact the office to make the necessary arrangements to open the gates for your child's arrival.
- These arrangements are in place to reduce congestion and allow you to get away swiftly with minimum contact with others.

**Mobile phones**

Only children in year 5 and 6 who walk home without an adult should have a mobile phone in school. If you choose to allow your child in either Year 5 or 6 to bring a phone in, it must be handed to the



class teacher who will look after it until it is needed at the end of the day. They will be stored separately to each other in sealed, named plastic wallets.

#### **Access to the academy**

If you need to contact the academy, please phone in via our usual numbers.

- Skegness Infants- 01754 762059
- Skegness Juniors- 01754 879166

If you need a staff member to phone you back, please make this clear leaving your number, as we continue to minimise face to face contact. Please ensure the relevant office has your latest contact details.

#### **Children's belongings**

Children can bring a named water bottle, lunch box if needed and a school bag into school. No pencil-cases or other personal belongings will need to come in as we need to keep these to a minimum. Children will come to school in PE kit on PE days.

#### **Health and Safety assurances**

- Hands are cleaned thoroughly more often than usual.
- Good respiratory hygiene is in place by promoting the 'catch it, bin it, kill it' approach.
- Enhanced cleaning is carried out, including cleaning frequently touched surfaces. We will ensure between individuals will be minimised and social distancing will be maintained wherever possible.
- Contact is minimised with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school.

#### **Cases of Covid 19**

- If there is a **suspected** case of COVID-19 with your child or within your household, we ask that you please engage with the NHS Test and Trace process and book a test. Please let us know.
- Where there is a **confirmed** case, or an outbreak we will engage with the advice we are given via Public Health England and let you know the outcome via our usual parent communication system. We may be advised to send a bubble home to self-isolate/get a test in line with government advice.

We continue to request you wear a mask on site and observe the social distancing guidelines including at the rear gates. Thank you again for your compliance with this request to keep you and your children safe.

I appreciate there are a lot of reminders here but please have an enjoyable break ready to return on Monday 9<sup>th</sup> November 2020. Happy holidays!

Kind regards,

**Mrs R Pryme**

**Executive Principal**