



July 2020

Dear Parents and Carers

Details on Skegness Infant and Junior Academy reopening for September 2020

We look forward to welcoming your child from Wednesday 2nd September 2020 and below you will find more information about the arrangements to welcome back all pupils and how the school day will be organised once children are on site at the Infants and Juniors. Individual year group transition plans are in place and you will receive these separately as they apply to your child.

Organisation

- Children will be organised into their class groups of up to 30 children. At the Infants and Juniors our risk assessments show that under the new guidance, we can safely accommodate these numbers. Children will work with their class teacher and the support staff member allocated to their class.
- The children will remain with the same group of children throughout the day. Mixing with other children may occur at break times when they will have the opportunity to play with children within their year group bubble. Routines and processes will be very rigid with regular handwashing in place. Children will be discouraged on making physical contact with each other.
- There will be two adults per class group of children. Where we can allow for more, we will do so.
- Lunches will be eaten in classes or outside whenever possible. Please see below for further details on meals.
- Children will be allocated a table in their class labelled with their name and their own equipment including books. These will not be shared.
- All breaks will be staggered throughout the day to enable each group to have time outdoors and regular access to the outside area. There may be more breaks than usual if we feel this is necessary.
- Our current behaviour policy and reward for good behaviour remains in place. We will go through reminders of routines needed each day with the children. If children cannot carry out the new rules and agree to them we may need to contact you. We will carry out the usual sanctions as in our Behaviour Policy.

Cleaning/Health and Safety

- A cleaner will remain on site throughout the day to ensure regular cleaning takes place. This includes deep cleaning.
- All staff will have access to suitable cleaning materials to use within classroom areas. These will not be accessible to children.
- Children will be shown all new routines. The Government has suggested the following range of controls to create a safer environment. These include:
- *minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges*



- *cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered*
- *ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach*
- *cleaning frequently touched surfaces often using standard products, such as detergents and bleach*
- *minimising contact and mixing by altering, as much as possible, the environment (such as classroom layout) and timetables (such as staggered break times)*

Other recommendations from the guidance are-

- All soft furnishings and cushions to be minimised from the classrooms. Any remaining will be thoroughly cleaned. Excessive clutter will be removed.
- We will always try to maintain safe distancing in school but please be aware this will be challenging, especially with our younger children.
- There is no expectation that staff will routinely wear face coverings. However, staff may wear PPE in very specific circumstances such as first aid.
- Please also note that, especially with our younger children, it is possible that a member of our staff may not be able to comfort your child if they become distressed.

Lunchtime

- Lunches will be eaten in classrooms to reduce contact with other groups.
- Children at SIA will receive a packed lunch until further notice as this is the safest way to manage mealtimes during the full reopening phase to minimise contact across bubbles.
- Children at SJA in receipt of free school meals will receive a packed lunch. Unfortunately, we will not be able to serve hot meals. Where children's meals are usually paid for at SJA, we request you provide your child with a packed lunch for the first 3 days of the new term (2/9/20, 3/9/20 and 4/9/20). After this you will have the option of continuing to provide sandwiches yourself or paying for a packed lunch until we review this provision.
- We are moving towards a cashless system for September using ParentPay. This will not be fully functional in the first week of our return in September. Office staff will be in touch about how this will work and the details we may need from you to set this up.
- Please ensure that lunch boxes are wipe-clean, or you can send your child's lunch in a labelled disposable bag
- Unfortunately, we are unable to refill water bottles on site so please ensure your child has access to their own labelled water bottle throughout the day.
- Please click the link to access the dinner menu forms and send your responses in by 3.00 on Monday 20th July. Please view and complete all links. You may also choose to provide a packed lunch from home.

<https://bit.ly/30aTITf>

<https://bit.ly/3fx3Wnw>

• **What will children need to wear?**

We have changed our uniform supplier to provide a cheaper uniform. If you prefer to buy the non- logo items from the supermarket, you may find even cheaper alternatives. If you have already purchased an item with the old logo, do not worry, your child is able to wear this. As



we know that the Corona virus can cling to certain surfaces, it is very important for your child to have clean clothes every day if possible. This will minimise potential transmission.

Please click here to access details on our uniform and to make purchases. Please note the website is catching up with the number of pre-orders received. If this is the case and you are unable to access the site, please keep trying!

<https://www.nationwideschooluniforms.co.uk/>

Children will need to have a PE kit to part in PE activities.

They will also need a sunhat to remain on site while your child is in if you feel this is needed. Please apply sun cream before school. It is possible to buy SPF that only needs one application and it will last all day. We will not be able to apply this to children.

Children can bring a named water bottle, school bags and PE kit into school. No pencil-cases or other personal belongings will need to come in as we need to keep personal belongings to a minimum.

Reading

Reading is a very important part of school life. Children will access books and reading in many forms including e-versions. Home reading books will be sent home from the reading scheme but need to stay at home until they are read. Once read they need to return to school where they will be changed on an allocated day. Your child will have a home reader and a school-based reading book. We will be changing from paper-based reading diaries to e-versions.

Arrangements for dropping off and picking up - Skegness Junior Academy

Please note we can only give permission for children in Y5 or 6 to walk home without an adult.

Year 5 and 6

- Entry to the academy site is via the rear entrance gates on Burgh Road. Please note this entry point is for Year 5 and 6 only. Parents will be able to drop their children at the gates and leave. Arrival time is from 8.45 -9.15
- At the end of the day, Y5/6 will leave via the rear gates as the morning arrangement. Please email your permissions for children in these year groups to walk home alone. This will provide a written record as we cannot accept paper in the offices.
- You will be able to pick your child up from 2.45- 3.00

Year 3 and 4

- Year 3/ 4 parents to access the site via Pelham Road. A clear one-way system will be in place to guide you to the designated zones where children need to be dropped off. Year 3 and 4 will have separate zones. Please follow the signs to exit the site safely. Arrival time is from 8.45 -9.15.
- All children will be directed into their entry point shortly after arrival. At the end of the day, children in Year 3 and 4 will be collected from the same zone as the morning and released to parents individually.
- You will be able to pick your child up from 2.45- 3.00

Arrangements for Skegness Infant Academy-

Nursery

Parents can access the site via the separate gates on Brunswick drive. Enter via clearly marked entry point, exit via the other. A clear one way system will be marked with staff ready to receive children.



This process will be reversed at the end of the day. Please see Mrs Walker about drop off and pick up timings if you do not know these or contact the office on 01754 762059

Reception

Entry to the academy is via Pelham Road. You will enter onto the Reception playground where a one way and queuing system will be clearly marked. You will need to wait until staff are able to receive your child. Please drop off between 8.45 and 9.15.

This process to be reversed at the end of the day and pick is between 2.30- 3.00.

Year 1

Parents can access and exit the site via the gates on Brunswick Drive. Clear markers will indicate queuing system. Exit is via the adjacent gate where a clear one-way system is in place. Appropriate markings will be on the tarmac to guide parents/carers. Please drop off between 8.45 and 9.15

This process to be reversed at the end of the day and pick up is between 3.00- 3.15

Year 2

Parents can access the site via the separate year 2 gate on Brunswick Drive. A clearly marked one-way system and signage will be in place to guide parents round the outside of the building and off site via the Juniors playground. Please drop off between 8.45 and 9.15.

This process to be reversed at the end of the day and pick up is between 3.00- 3.15.

Other drop off and pick up information for both sites

- We request that nobody under the age of 16 comes to pick your child up from school.
- Please follow the signs- they are there to keep you safe and guide you to the correct place.
- We kindly request only 1 parent carer to arrive/pick up with children.
- Please note there will be no staff available to receive your child before 8.45 and we request you do not leave any child unattended.
- We kindly request you exit the site once your child has arrived safely and been handed over.
- Following the guidelines, we advise parents and carers to walk or bike to school to minimise congestion around the site. If you need to drive, it will be necessary to park and walk as there will be no access to our carpark throughout the re-opening period until further notice.
- Arrival outside of designated arrival times will not be permitted unless in emergencies. You will need to contact the office to make the necessary arrangements to open the gates for your child's arrival.
- These arrangements are in place to reduce congestion and allow you to get away swiftly with minimum contact with others.

Access to the school

If you need to contact the academy, please phone in via our usual numbers.

Skegness Infants- 01754 762059

Skegness Juniors- 01754 879166

If you need a staff member to phone you back, please make this clear leaving your number, as we continue to minimise face to face contact.

The period of lockdown has underlined the importance of full contact details with all our parents/ carers. We will require all updates to phone numbers and your email is considered



an essential means to communicate with you should your child fall ill. We cannot accept children into the site if we do not have these from you. Please understand this is a necessary safeguard.

Breakfast Club and Afterschool provision

We are unable to offer this provision currently due to the need to minimise contact between bubbles. We may be able to review this over time and will let you know.

Other information

Please be aware that the arrangements for non- attendance have changed nationally and are as they were pre-Covid. The expectation is that all children should attend.

I appreciate there is a lot of information here for you to take in and you may have concerns around your child returning. I have tried to be as concise and clear as possible. Please be assured we are doing all we can to minimise risk and ensure a smooth transition back to 'normality'. The better these arrangements go, the sooner we can review them and make adjustments within the permitted guidelines, so please be patient and work with us to ensure a successful September start for all. We have lots of fun activities planned for children once they return and can't wait to see them all again!

Finally, I would like to take this opportunity to thank all of the parents and carers for the support you have given the school during this difficult time.

Kind regards, see you soon

Mrs R Pryme

Executive Principal